

# ATTENDANCE CALENDAR - 1992

Name. O'BRIEN, ELIZABETH O'BE

Social Security Number. [REDACTED]

Race/Ethnic Code. [REDACTED]

# DEPARTMENT OF PERSONNEL ADMINISTRATION

Position Title. [REDACTED]

Position Code. [REDACTED] Number. [REDACTED]

Civil Service Position. [REDACTED] Non-Civil Service Position [REDACTED]

## PLACE A CHECK BESIDE DAY WORKED

## USE ONE OF THE CODES TO SHOW ANY ABSENCE

1. Personnel Illness	8. Unpaid Leave
2. Serious Illness in Immediate Household	9. Vacation
3. Industrial Accident Leave	P - Paid Personal Leave
4. Industrial Accident Leave (part compensation)	C - Compensation Time
5. ET - Earned Time	PR - Professional Day
6. LO Rules (except LO-4)	PRI - Pregnancy Sick
7. Regular Day Off	MUM - Maternity Leave - no pay

## JULY 1991

Sun	Mon	Tues	Wed	Thurs	Fri	Sat
		2.0 2 Per	3	HUN 4	2.0 2 Per	6
7	8 Per	10	11	12 Per	13	
14	15	16	17	18 Per	19	20
21	22	23 Per	24	25	26 Per	27
28	VAC 29	30	31			

## AUGUST

Sun	Mon	Tues	Wed	Thurs	Fri	Sat
				1	VAC 2	3
4	5	6	7	8 Per	9	10
11	12	SIC 13	14	15 Per	16	17
18	19	2.0 20 Per	21	2.0 22 Per	23	24
25	3.0 26 SIC	27	28	2.0 29 VAC	30 VAC	31

## SEPTEMBER

Sun	Mon	Tues	Wed	Thurs	Fri	Sat
	HUN 1	2	3	4	5	2.0 6 Per
8	9	10	11	12	13	14
15	16	2.0 17 Per	18	19	20	21
22	SIC 23	24	25	26	27	2.0 28 Per
29	30					

## OCTOBER

Sun	Mon	Tues	Wed	Thurs	Fri	Sat
		1	2	3	4	7.5 50%
7	8 SIC	9	10	11	12	5.5 50%
13	HUN 14	15	16	2.0 17 SIC	18	19
20	VAC 21	22	23	1.0 24 Per	25	26
27	28	29	30	SIC 31		

## NOVEMBER

Sun	Mon	Tues	Wed	Thurs	Fri	Sat
					1	2
3	4	5	6	2.0 7 VAC	8	7.5 50%
10	HUN 11	12	13	14	15	16
17	1.5 18	19 Per	20	21	22	23
24	25	26	27	2.0 28 HUN	29 VAC	2.5 30 Per

## DECEMBER

Sun	Mon	Tues	Wed	Thurs	Fri	Sat
	6.5 2 SIC	3	4	5	6	VAC 7
8	9	10	11	12	13	14
15	16	17	18	19 VAC	20	21
22	23	24	25	26 VAC	27	28
29	30	31				

## JANUARY 1992

Sun	Mon	Tues	Wed	Thurs	Fri	Sat
		HUN 1	2	3	4	
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	HUN 20	21	22	23	24	25
26	27	28	29	2.0 30 SIC	31	

## FEBRUARY

Sun	Mon	Tues	Wed	Thurs	Fri	Sat
					1	
2	3	4	5	6	2.0 7 VAC	8
9	10	11	12	13	14	15
16	HUN 17	18	19	1.0 20 Per	21	22
23	24	25	26	2.17	27	28

## MARCH

Sun	Mon	Tues	Wed	Thurs	Fri	Sat
		2.0 3	4	5	6	1.5 7.5 7.5
8	9	10	11	12	13	8.0 14
15	HUN 16	17	18	1.5 19	20	1.5 21
22	1.0 23	24	25	2.0 26	27	1.0 28
29	1.0 30	31				

## APRIL

Sun	Mon	Tues	Wed	Thurs	Fri	Sat
			1	2	3	3.0 40%
5	6	7	8	9	10	11
13	14	15	16	VAC 17	18	
19	HUN 20	21	22	23	24	25
26	27	28	29	30		

## MAY

Sun	Mon	Tues	Wed	Thurs	Fri	Sat
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30
31						

## JUNE

Sun	Mon	Tues	Wed	Thurs	Fri	Sat
		2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30	31			

SICK LEAVE				VACATION			PAID PERSONAL LEAVE		OFF PAY ROLL		PROFESSIONAL LEAVE	
Total Sick Leave Credits on 7-1-91 ... 39,875.				Unused Balance 6-30-90 .....			Total Personal Leave Credits				On 7-1-91 .....	
Month	Credited	Charged	Balance	Earned	Used	Balance	Hours Used	Balance	Hours		Used	Balance
July	9375		49.25	6.25	7.5	79.75	20.5	20				
August	9375	10.5	48.125	6.25	23.5	56.50	20	—				
Sept.	9.375	9.5	48.0	6.25	9.5	53.25						
October	9.375	15.5	41.875	6.25	7.5	52.0						
Nov.	9.375	1.5	49.75	6.25	10.5	47.75						
Dec.	9.375	14.0	45.125	6.25	19.0	35.0						
Jan.	9.375	9.5	45.0	6.25		41.25						
Feb.	9.375		54.375	6.25	3.0	44.5						
March	9.375	9.5	54.25	6.25	2.0	48.75						
April	9.375	7.5	56.125	6.25	9.5	45.50						
May	9375	2.5	63.0	6.25	8.0	43.75						
June	9375	7.5	64.875	6.25	2.0	48.0						
		Total		Vacation Status ..... No. of Weeks Date Status Established ..... And Available July 1					Total			

**SUMMARY OF INVESTIGATIONS AND CONFERENCES  
WITH EMPLOYEE REGARDING ABSENTEEISM**